STAT

Inspector General
2E 24 Hqs
Attn: [ ]

Executive Officer to the DD/M&S
7D 26 Hqs

STAT

        The attached report of assistance to the
United States Secret Service is forwarded as
requested by [ ] The requested support
appears to be proper and permissible but, in
any case, OTR is extremely interested in a
definitive position as quickly as possible.
Please expedite the request and return to
DD/M&S.

/s/ LJD

Att: DD/M&S 74-0685

Executive Officer to the DD/M&S
7D 26 Hqs   [ ]   27 Feb 74

STAT

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EO-DD/M&S: [ ] kmg (27 Feb 74)
Distribution:
   Orig RS - Adse w/O&2 of Att
       1 - DD/M&S Subject w/cy of Att
       XXXXXXXXXX
       1 - Chrono

DD/M&S 74-0685: Memo dtd 22 Feb 74 to DD/M&S fr DTR, subj: Enrollment of Secret
   Service Officers in Information Science Courses

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Enrollment of Secret Service Officers in Information Science Courses

FROM: Director of Training 1026 Chamber of Commerce		EXTENSION	NO.
			DATE STAT

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. Deputy Director for Management and Services 7D-18 Hqs.				NOTE: On Friday, 22 February, the Training Officer of the U.S. Secret Service called to request guidance on an additional enrollment in the Survey Course which will begin 28 February. This nominee is Mr. Douglas R. Laird, Assistant to the Special Agent in Charge, Secret Service Intelligence Division.
2.	2/27/74			
3. Mr. Blake				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Talked to [ ] he agrees that it is [ ] case, but OTR is extremely anxious that a decision be made as quickly as possible

STAT

DD/M&S *14-06 85*

ADMINISTRATIVE — INTERNAL USE ONLY

DTR-**9684**

2 2 FEB 1974

MEMORANDUM FOR: Deputy Director for Management and Services

SUBJECT   :   Enrollment of Secret Service Officers
                    in Information Science Courses

REFERENCE   :   Memo dtd 21 Aug 73 to DD/M&S fr DTR,
                    subj: Application from Secret Service
                    for Enrollment in Information Science
                    Course

    1. Mr. Robert Kyanko, a Training Officer of the Secret
Service, has informally requested guidance on the procedures
he should follow to enroll in Information Science courses,
specifically, the Survey of Intelligence Information Systems
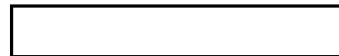Course which will begin May 28.

    2. The continuing interest of the U.S. Secret Service
in the Information Science courses reflects the benefits that
they have realized in the past from putting the training they
have received into immediate operational practice. For
example, the last Secret Service attendee, Mr. William M.
Noonan, who attended the Information Science for Managers
Course in April, 1973, was able to use some of the techniques
he learned even while attending the course.

    3. After Mr. Noonan's participation in the course in
April, a request was received for enrollment of a Secret
Service officer in a course to be given in the Fall. In
response to our request for guidance on how to handle
Mr. Noonan's enrollment, Mr. Colby said that pending
clarification of relevant legislation a conservative policy
should be followed with respect to training non-intelligence
community personnel. We informally discussed the situation
with the applicant. He was sympathetic to our problem and
was satisfied with our decision not to accept his application.

4. In view of the changing sensitivities with respect to training personnel from agencies and departments with internal U.S. responsibilities, I request your guidance in responding to this most recent request from the Secret Service. The main question here is whether we should respond to the current training request in the same manner we were instructed to deal with the earlier request. If the situation has changed, we need to know if Agency policy would permit Secret Service personnel to enroll in Information Science courses generally, or whether policy strictures require a case by case determination. If enrollment can be generally accepted, we suggest that we be authorized to advise the Secret Service to register their people directly with OTR's Registrar office. If enrollments can be entertained only on a case by case basis, we suggest that we inform the Secret Service to have requests forwarded by their Director to the DCI.

5. For your information, we understand that the Secret Service would not place heavy demands on us for spaces in our Information Science courses. The purpose for attendance is consistent with Secret Service needs.

STAT

Alfonso Rodriguez
Director of Training

DD/M&S Distribution:
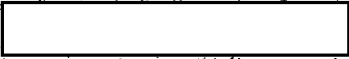 Orig - IG (for return to DD/M&S)
    2 - IG
    1 - DD/M&S Subject

- 2 -

21 Aug 73

MEMORANDUM FOR: Deputy Director for Management and Services

SUBJECT   :   Application from Secret Service for Enrollment
                    in Information Science Course

1.   The attached memorandum nominates a Secret Service Special
Agent for enrollment in the Survey of Intelligence Information Systems
Course starting 17 September 1973.

2.   This interagency course, with student and staff participation
from CIA, DIA, NSA and Army, Navy and Air Force Intelligence, is
designed to introduce professional intelligence personnel to the uses
of information handling systems and their application in the Intelligen
Community. Each student will be taught to use a computer terminal and
to apply computer library programs to intelligence problems. Fundament
techniques applying the principles of Information Science to the soluti
of intelligence analytic problems will be demonstrated. Field trips to
NSA, CIA, and other community agencies will emphasize the role of
computer-based intelligence information handling systems. Selected
developments throughout the Intelligence Community will be described
by members of the Information Science faculty and guest speakers.

3.   In view of the current sensitivity with respect to the trainir
of personnel from agencies or departments with internal U.S. responsi-
bilities, I request your guidance in handling this request from the
Secret Service. We have had past participation from the Secret Service
in this course.

STAT

Alfonso Rodriguez
Director of Training

UNITED STATES GOVERNMENT U. S. SECRET SERVICE

Memorandum

STAT TO : [   ] - Office of Training

DATE: August 10, 1973

FROM : Arnold J. Lau - Office of Training

File: 230.0

SUBJECT: Survey of Intelligence Information Systems Course, September 17 - October 5, 1973

STAT

Please enroll Douglas R. Laird, Special Agent, Intelligence Division, in the subject course. Mr. Laird is a GS-12. His social security number is [   ]

Arnold J. Lau

Arnold J. Lau
Assistant to the Director